

***ONTARIO FAMILY STUDIES
HOME ECONOMICS
EDUCATORS' ASSOCIATION***



Association des Educateurs des Sciences
Familiales de l'Ontario

ANNUAL REPORT BOOK 2021

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Please note that the Financial Statements are not included in this report.

To obtain a copy of the statements, Members may request a copy by contacting the Association's Administrator, Lauren Stitt at ofsheea@ofsheea.ca.



Annual General Meeting

Saturday, November 20, 2021

10:00 a.m. - 12:30 p.m.

VIRTUAL VIA ZOOM AS PER NEWLY PASSED 2020 BYLAW RESOLUTION

AGENDA

1. Call to Order and Announcements *Camille Naranjit*
2. Zoom Virtual Meeting Process *Nahid Mawji/Camille Naranjit*
3. Approval of AGM Agenda *Nahid Mawji*
4. Introduction of Current Board of Directors *Camille Naranjit*
5. Approval of Minutes of AGM October 24, 2020 *Jennifer Burke*
6. Summary of the Annual Reports *Nahid Mawji*
7. Board of Director Elections *Derek Wun*
8. Resolutions *Camille Naranjit/ Nahid Mawji*
9. Financial Report 2020-2021 *Derek Wun*
10. Appointment of Reviewer of Accounts *Derek Wun*
11. Other Business *Nahid Mawji*
awards; new projects this year; Food Literacy Bill
12. Adjournment *Camille Naranjit*



**OFSHEEA Board of Directors
2020-2021**

President	Camille Naranjit
Past President	Derek Wun
Vice President	Nahid Mawji
Treasurer	Derek Wun
Secretary	Jennifer Burke (appointed Dec. 2020)
Regional Director's Representative	Theresa Aquí
Director-at-Large Future Directions	Michelyn Gallant
Director-at-Large Corporate Sponsorship	Lauren Stitt, Administrator (temporary Acting Director of Corporate Sponsorship)
Parliamentarian	Nahid Mawji

Regional Directors

Central East	Angela Partridge (Resigned September 2021)
Central West	Lesia Hucal
Eastern	Aneta White
Toronto	Theresa Aquí
Western	Corrine Morris
Northern	Vacant

Standing Committee Chairs (or Co-Chairs)

Awards	Nahid Mawji
Conference Chairs	Derek Wun/ Nahid Mawji
Membership	Derek Wun
Communications	Nahid Mawji
Nominations	Derek Wun
Resolutions	Derek Wun/ Camille Naranjit



**Minutes of the Annual General Meeting
Saturday, October 24, 2020.
10:00 a.m. - 12:00 p.m.**

{Meeting conducted virtually via Zoom as per 2019, COVID Temporary Incorporation Act Amendments}

1.0 Call to Order and Announcements *Derek Wun, President*

At 10:15 am, Derek Wun called the meeting to order and introduced himself and the Vice-President, Camille Naranjit, as co-chairs of the Annual General Meeting.

Derek Wun invited Theresa Aqui, the Regional Director's representative and Toronto Regional Rep, to read aloud a Land Acknowledgement.

At 10:18 am, Derek Wun introduced Lesia Hucal, the Central West Regional Representative to conduct roll call to verify if quorum was present.

There were 14 members present, 12 proxies. Quorum was met (in person + proxies) and 1 non- voting member present.

Derek Wun motioned quorum was achieved so the meeting was constituted for the transaction of business.

Nahid Mawji moved for the meeting to be constituted for the transaction of business.

Theresa Aqui seconded.

No discussion.

Motion Carried.

2.0 Zoom Virtual Meeting Process *Nahid Mawji, Camille Naranjit*

At 10:22 am, Derek Wun invited Nahid Mawji, the Communications Rep, to read aloud the virtual meeting norms on voting.

3.0 Introduction of Current Members of the Board

Derek Wun, President

At 10:24 a.m., Derek Wun welcomed and introduced the current slate of Board Members, and announced their respective positions.

Derek and Camille acknowledged and thanked Jennifer Hill and Cassandra Francois who were resigning from the Board this year.

At 10:25 a.m., Derek Wun appointed Lesia Hucal as Minute Checker.

As Parliamentarian to determine procedure and points of order, Derek Wun appointed Camille Naranjit.

Derek Wun appointed Theresa Aqui as official vote count scrutineer as people attended both by video and phone.

Derek Wun announced that Nahid Mawji would monitor the chat to ensure this AGM runs smoothly and that he would also be voting on behalf of all received proxies.

4.0 Approval of AGM Agenda

Camille Naranjit, Vice President

At 10:28 a.m., Camille Naranjit moved the agenda and asked if there was business to add.

Amendments:

Ruth McDonald- Other business needs to be amended to #11 and adjournment will be amended to #12

Also the topic of the state of OFSHEEA Awards.

Heather Bamford moved to approve the agenda as amended.

Veryn Thorpe-Taylor seconded.

Motion carried.

5.0 Minutes of AGM November 3, 2018

Cassandra Francois, Secretary

At 10:30 a.m., Camille Naranjit asked if there were any corrections to the minutes.

Amendments to the 2019 minutes- syntax and format.

Ruth McDonald- Discussion of #6- No nominations to elect.

Lesia Hucal announced that underneath Resolution #1- The name Roula Hawa was misspelled.

Cassandra Francois motioned to approve the minutes as amended.

Corinne Morris seconded.

Motion carried.

6.0 Summary of the Annual Reports

Derek Wun, President

At 10:39 a.m., Derek Wun asked the membership to review the 2020 reports of the Executive and Board of Directors and that they be accepted as written.

Camille Naranjit moved to approve the Summary of the 2019 Annual reports as written.

Theresa Aqui seconded.

No discussion.

Motion carried.

At 10:42 a.m., Derek Wun asked if there were any affiliate members who would like to give a report.

CHEF: Presented by Ruth McDonald

Ruth McDonald reported that the Patricia Haines Award's due date is November 1st, 2020. It is a youth Award that focuses on developing life skills in students.
Joanne Mackie estate allocated money to the Family Studies Association. Division of funds to be later discussed.

OHEA: Camille Naranjit-Read a statement on behalf of Jason Eaton, President of OHEA.

In summary, a series of virtual seminars in lieu of the 2020 conference will be provided. Statement encouraged members to check the website regarding information about the event. He acknowledged the long history of OFSHEEA of over 100 years and expressed regrets for not being in attendance.

7.0 Board of Director Elections

Derek Wun, President

At 10:45 a.m, Derek Wun asked Camille Naranjit, Vice-President, to present the report of the nominations.
Derek Wun will become Past President through appointment.
Derek Wun is running for Treasurer.
Camille Naranjit is running for President.
Nahid Mawji is running for Vice-President.
Angela Partridge is running for Central East Rep.
Theresa AQUI is running for Metropolitan Toronto Rep.

Heather Bamford moved to elect the Slate of Officers for the 2020-2022.

Verel Thorpe-Taylor seconded.

No Discussion.

Motion carried.

It was also noted that Lauren Stitt's annual contract as Administrator will be renewed.

At 10:55 a.m., Camille Naranjit opened the floor for any nominations for Secretary and asked 3 times.

No nominations came forward.

Camille Naranjit suggested a motion to authorize the Board of Directors to appoint the position of Secretary if one comes forward.

Jennifer Hill moved to authorize the Board of Directors to appoint the position of Secretary.

Roula Hawa seconded.

No discussion.

Motion carried.

At 11:00am, Camille Naranjit announced Resolutions
 [Resolutions in full are found in the Annual Report Book, 2020]

Resolution #1: Replacing Robert's Rules of Order with the current version of Democratic Rules of Order by Francis and Francis

Heather Bamford moved to approve Resolution 1.

Jennifer Burke seconded.

- Ruth McDonald spoke against the motion saying that there has not been enough time for members to review the Rules of Order by Francis and Francis.
- Heather Bamford spoke in favour of the motion to change to Democratic Rules of Order. Expressed that too much time is spent conducting meetings according to Robert's Rules and it is more efficient as many routine items are not needed to be discussed at length.
- Jennifer Hill spoke in favour of changing from Robert's Rules. Expressed opinion as a board member of 10 years on the Board of Directors and Executive that they are getting obsolete since they were written in the 1800s. Explained that these procedures are not being used in other organizations due to lack of engagement, equity and complexity issues of their implementation.
- Corinne Morris spoke in favour of the motion and she explained that as a new member, Robert's Rules is hard to understand. Democratic rules will be easier to follow. There is only one procedure to amend motions and things are discussed in everyday language.

Ruth McDonald moved to table the discussion until next year to review the benefits or disadvantages of removing Robert's Rules.

Derek Wun seconded.

- Jennifer Hill spoke against this motion and announced that as a Board, they have spent almost 2 years looking at the removal of Robert's Rules, examining alternatives like Sturgis and the British Consent Agenda Model, and have now brought it to the membership in hopes this is in the best interests of the Association. It was determined after real thought that Democratic Rules of Order was the best option because the rules applied to committee informal meetings and formal Annual General Meetings.

Heather Bamford moved to call the question.

Jennifer Burke, seconded.

Ruth's motion to table Resolution #1 until next year was voted on.

Theresa Aquino confirmed a vote count of 1 for and 23 against. The tabling motion was defeated.

The original motion was brought back to the floor with the same mover and the same seconder.

Vote occurred.

23 in favour.

1 opposed.

Motion carried by over 2/3rds.

Resolution #2: Amending the By-Laws to include that bylaw resolutions must pass by a 2/3rds majority vote at the AGM.

**Requires a simple majority vote to pass because it is a procedure bylaw not a change to an existing bylaw.

(Camille N explained this is something from Robert's Rules we wish to keep that Democratic Rules of Order does not have and there may be other corrections next year.)

Corinne Morris moved to approve Resolution 2.

Verel Thorpe-Taylor seconded.

No discussion.

Motion carried, unanimously.

Resolution #3 Amending the By-Laws to remove Metropolitan before Toronto Region

Theresa Aquí moved the motion to approve Resolution 3.

Verel Thorpe-Taylor, Seconded.

No discussion.

All in favour.

Motion carried, unanimously.

Resolution #4: Amending the By-Laws to remove the position of Assistant Treasurer

Corinne Morris moved.

Jennifer Burke seconded.

23 in favour

1 opposed.

Motion carried by over two-thirds.

Resolution #5: Amending the By-Laws to allow for virtual meetings, teleconference meetings and electronic voting.

Heather Bamford moved to approve Resolution 5.

Lesia Hucal seconded.

Lauren stated that it has given the association flexibility in the past due to finances, weather conditions, job action, and other extraordinary circumstances so it is important that OFSHEEA is able to conduct business virtually.

Camille Naranjit declared that there was an on-time amendment on the resolution. This amendment will be debated and voted on and then we will take care of the original motion.

Review of Line 3- **Be it resolved that, section 6, line c) be deleted and replaced with** "Annual General Meetings will be conducted in person whenever possible. However, Annual General Meetings can be conducted by video conferencing using a digital platform (with call-in support available for those who need it) if: the Annual General Meeting is held in the same year as a virtual conference, an extraordinary situation beyond OFSHEEA's control, or demonstrated extreme financial hardship is proven to the membership.

Nahid Mawji moved the amendment of the motion of Resolution #5 on Michelyn Gallant's behalf with her proxy.

Theresa Aquí seconded.

All in favour.

Amendment is carried by a simple majority.

Ruth McDonald raised a point of question - she asked about equity and if this means that we will totally discontinue in person AGMs. Camille Naranjit confirmed no - the instances that we will have a virtual meeting are outlined in the resolution - there are specific parameters that allow virtual meetings.

Heather Bamford motioned to call to question Resolution 5.

Verel Thorpe-Taylor seconded.

Heather Bamford withdrew the motion as no more discussion was occurring and to expedite things.

Heather Bamford moved to approve Resolution 5, as amended.

Lesia Hucal seconded.

23 in favour of Resolution #5

1 opposed.

Motion carried by over 2/3rds majority.

8.0 Financial Report

Derek Wun, President

At 11:51 a.m., Derek Wun moved that members accept the Financial Statements for the fiscal year ending April 30, 2020, as compiled by the firm of Stevenson LeHocki.

Corinne Morris seconded.

- Derek Wun stated that for the past couple of years, OFSHEEA has been losing money. This is primarily due to expenses incurred to run the annual Conference. Every year, OFSHEEA tries to put on a great Conference; however, for the past several years, OFSHEEA has not been able to get enough members to attend to break even. OFSHEEA has primarily been keeping afloat due to decent membership numbers year after year. Thus, the goal for the 2019-2020 fiscal year was to cut expenditures in areas that we knew we could. Expenditures for board meetings and last year's Conference were significantly less than what was spent in those areas in 2018-2019.
- The Financial Statements show that in our last fiscal year, ending in April 30, 2020, OFSHEEA brought in \$21,557. However, our expenses amounted to a total of \$22,610. In terms of balancing out our expenditures for the year, OFSHEEA lost \$1,053.
- OFSHEEA received \$18,177. Please note that this is because we received cheques for outstanding dues from Becker & Associates that were supposed to have been received in the previous fiscal year. These cheques reflect income from Nov 2019 Conference registrations and membership purchases from May 1, 2019 to April 30, 2020. Once we process the year-end adjustments, amounts receivable funds will show up as cash.

At the end of the fiscal year, we have \$45,313 remaining in the bank.

No discussion.

Motion carried.

9.0 Appointment of Reviewers of Accounts

Derek Wun, President

At 11:58 a.m., Derek Wun motioned the appointment of Stevenson LeHocki as the Accountant of the Ontario Family Studies Home Economics' Association for the fiscal period of May 1, 2020 to April 30, 2021.

Cassandra Francois seconded.

(Responsibility of Derek Wun in the new Treasurer position will be to find a new accountant.)

Motion carried.

10.0 Other Business

At 12:02 p.m., Camille Naranjit opened the floor for other business and announced that there are no other motions that need to be voted on in Robert's Rules.

- 2 prestigious awards to be given out during this meeting.
- Centennial Leadership Award awarded to Derek Wun
- Adelaide Hoodless Award for Excellence awarded to Roula Hawa

11.0 Adjournment

At 12:16 p.m., Derek Wun thanked everyone as outgoing President.

Farewells and thank-yous were given from Cassandra Francois, outgoing Secretary and Jennifer Hill, outgoing Director of Corporate Sponsorship.

At 12:22 p.m., Derek Wun declared the 2020 Annual General Meeting of the Ontario Family Studies Home Economics Educators' Association adjourned.

Corrine Morris moved to have the Annual General Meeting adjourned.

Verel Taylor seconded.

Meeting adjourned at 12:22 PM.



ANNUAL BOARD REPORTS
May 1, 2020 - April 30, 2021

President's Report

President

It has been a pleasure to serve OFSHEEA since you elected me as your President. The past year has been quite eventful, challenging, and chaotic, but it also has been a time of unprecedented growth and trying new things in order to serve members better.

Meetings:

Chaired the 2020 October Virtual Annual General Meeting according to Robert's Rules of Order (ed. 11) for the final time. Chaired the November 2020 Fall Board Meeting according to our new parliamentary rules (Democratic Rules of Order.) Facilitated Executive meetings in Fall 2020, Winter 2021, and Spring 2021. With Nahid Mawji, I co-chaired the spring 2021 Board of Directors Meeting.

Events:

Provided greetings to family studies pre-service students at the start of the Saturday pre-service Food and Fashion workshops (February 2021). Represented OFSHEEA at the OTF Forum on Inclusion in the Classroom and Anti-Oppression Teaching Practices with Theresa AQUI (February 2021). I attended the OHEA Virtual Conferences on OFSHEEA's behalf. Attended the Virtual Canadian Home Economics Symposium and gave greetings from OFSHEEA with a brief summary on some of our projects. (February 2021). Throughout the year, I attended some seminars given by Becker and Associates on how to run a Board of Directors effectively and conduct meetings efficiently. I also learned about the role of the Incorporation Act and changes to the legislation that are being implemented this year.

Projects:

Managed the 2021 ESL Writing Project, completed the hiring, approved the lessons and had a few meetings to decide on the content and templates for the lessons. [This project was released at the end of the school year.]

Examined OFSHEEA's practices and procedures, and began updating them where needed. I sent out monthly questionnaires (November 2020 to March 2021) to get feedback from the Board of Directors on various issues. A strategic planning process was set in place and will continue throughout this coming year.

President's Report, cont'd

Advocacy:

I advocated on behalf of OFSHEEA and Family Studies Educators regarding Bill 216: the Food Literacy for Students Act. I related the importance of learning about food literacy and how it is crucial for healthy development. Then I wrote a letter to Daryl Kramp, mover of the Bill and an informative letter to OFSHEEA members detailing the Bill. Also, I consulted with OHEA and OSSTF on their positions on the Bill. Also, I co-authored a formal Ontario Government Submission to the Standing Committee with OFSHEEA Directors - Michelyn Gallant, Lescia Hucal and Corrinne Morris.

Correspondence and Outreach:

Wrote my first President Address for the website in November 2020.

Inquired about Insurance coverage for at home cooking and sewing assignments, then created an email blast to be sent to members stating issues around liability. (December 2020).

Wrote e-blasts to members to keep them informed of projects. (Winter 2021)

Each month sent out an informative Board training email to Board of Director Members to aid in their understanding of the strategic direction process and to remind them of wellness.

I Mentored Nahid Mawji in his new role as Vice President.

Responded to and wrote various correspondence related to OFSHEEA business and acted as the spokesperson of OFSHEEA.

Met with the OHASSTA President to congratulate her on their virtual conference and discuss how we are moving away from Robert's Rules.

Acquired OFS₃HLC archive documents and sorted them. I properly organized the legal incorporation documents that need to be kept, indefinitely.

Submitted by Camille Naranjit

Past President's Report

As Past-President, I advised the current President and Vice-President on all matters involving the organization. I attended all executive conference calls and responded to emails received in the OFSHEEA account, in particular, emails regarding membership and login access to the website. I authorized membership purchases in the back-end of the website and ensured that new members received their login information. I was the primary contact between the organization and Becker & Associates.

In addition, I took on the role of co-Chair of the Conference committee. In my role as co-Chair, I ran monthly Conference committee meetings, organized our guest speakers, and mentored members of the committee to ensure there would be someone to take it over next year.

Submitted by Derek Wun

Vice President's Report

Being the co-Chair for the Conference committee, my focus was on the virtual Conference this year. It consisted of facilitating regular zoom meetings and working with the rest of the Conference committee to ensure a successful virtual Conference. We met monthly and for the last 2 months we met on a bi-weekly basis.

On a monthly basis I cross referenced our mailchimp list with our new members to ensure they were receiving e-blasts and any other pertinent information from OFSHEEA. I had updated the list to reflect members from the previous 3 years.

I responded to inquiries and emails about our website and membership. I troubleshooted members logging in. I sent out resource blasts to our members.

I send out messages on behalf of OFSHEEA to our members such as writing projects and other initiatives that OFSHEEA is taking. I co-chaired the AGM and the annual spring Board Meeting.

Submitted By: Nahid Mawji

Treasurer's Report

As Treasurer, I attended all executive conference calls, updated the Board on the current state of the budget, and deposited all cheques received. I also set up e-Transfer on our chequing account. I worked closely with our Administrator to ensure our financial statements were clear and correct, so that it could be presented at the May Board meeting.

Submitted By: Derek Wun

Secretary's Report

I joined the Board in December of 2020 and reviewed my secretary duties with Camille and Nahid. I attended Board, Executive, and Conference Committee meetings and took minutes for all meetings attended.

I attended a spring Board of Directors planning meeting with Camille and Nahid to finalize the agenda for the 2021 spring Board Meeting.

I was a member of the Conference Committee and fulfilled several administrative duties in planning the fall conference. I also hosted workshops on the day of Conference.

Submitted By: Jennifer Burke

Regional Director's Representative Report

Participated in Board of Directors meetings as well as Board Executive Meetings as a voting member.

Coordinated communication efforts with other regional reps.

Attended a workshop hosted by Becker and Associates about non-profit leadership in order to consider how it might relate to the future of the OFSHEEA Board.

Attended the symposium of the OTF curriculum forum in February 2021 and shared information with the OFSHEEA Board.

Submitted By: Theresa Aquí

Central East Regional Director's Report

Was re-elected as the Central-East Representative at the fall 2020 Annual General Meeting. Participated in the Fall Board of Directors meeting.

Communicated and provided updated information, promoting monthly workshops, and inviting YRDSB F/S Heads to two monthly meetings.

Attended one OFSHEEA monthly workshop on Eating and Body Image.

Reviewed minutes from past meetings and Spring Board Meeting Agenda. Also reviewed correspondence from the Executive and gave feedback as required.

Submitted by Angela Partridge

Central West Regional Director's Report

Attended the Board of Directors Meeting in May 2020.

Participated in the webinar "*What is Canada Snacking On?*" (May 28, 2020). This webinar provided a revealing look at snacking trends in Canada. Do we like our snacks salty or sweet? Who snacks more: men or women? Canadian snacking trends were presented by registered Dietitians Shannon Crocker and Carol Harrison. The webinar was supported with reviewed literature and consumer research from Dana McCauley, the Director of New Venture Creation in the Research Innovation Office at the University of Guelph.

Participated in the webinar "*Cooking During Covid-19: What Food Advice are Canadians Craving?*" (June 19, 2020). Over 350 people attended this free webinar. The webinar focused on how Canadians were craving food advice for how to get confident in the kitchen and how to choose healthier food options. Posted links and promotion to this free webinar to OFSHEEA Instagram story. Promoted the Nutrition Connections and UnlockFood.ca website as a resource to members looking for up to date educational seminars and content.

Signed up to participate in the AgScape *Business of Food 101 Certification program*. AgScape is a consistent supporter of OFSHEEA's annual Conference and offers many resources to teachers including

Central West Regional Director's Report, Cont'd

the Business of Food free courses and the Teacher Ambassador workshops for in-class promotion of agriculture in Ontario classrooms. Promoted the AgScape programs on OFSHEEA's Instagram. Recommended the *Business of Food* program to all Food and Nutrition teachers.

Participated as a contributor/reviewer of the OFSHEEA [Teaching with COVID-19: Guidelines for Family Studies Teachers](#) resource.

Participated as a member of the Conference Committee for the first OFSHEEA Virtual Conference held in the fall of 2020.

Participated in an ad hoc OFSHEEA committee to advocate for the uptake of Ontario's Bill 216, Food Literacy for Students Act, 2020. The Act proposed to amend the Education Act in respect of food literacy. A support letter and fully researched advocacy document was undertaken by the OFSHEEA ad hoc committee.

Attended the THESA virtual conference to obtain professional development from the British Columbia Home Economics professionals.

Attended the OHEA webinar series of professional development workshops – November 2020, December 2020.

Attended the OFSHEEA after school workshops – Financial Literacy, Body Image.

Attended the Ontario Turkey Educator Workshop where the Ontario Turkey Board had a live cooking demonstration and offered online workshops for FS teachers and students with subsidy for turkey ingredients for food labs. Promoted the support and workshops to FS teachers via OFSHEEA Instagram and via word of mouth to any FS teachers via direct messaging.

Attended the Dispelling Myths about Calcium and Bone Health seminar by Osteoporosis Canada to support correct information for HFA4U course content (November 25, 2020).

Attended the Emily Richards Cooking Class supporting Osteoporosis Canada for insights about online Food Labs and providing virtual cooking demonstrations. Promoted further Osteoporosis Canada workshops to membership via OFSHEEA Instagram.

Attended the Canola EatWell virtual cooking class (February 21, 2021 and March 21, 2021). Canola EatWell supports FS teachers with resources, recipe booklets, and content on Canola oil. Promoted Canola EatWell on OFSHEEA Instagram.

Submitted by Lesia Hucal

Eastern Regional Director's Report

At last fall's Board of Directors meeting I was appointed as Eastern Representative mid-term after the former Director resigned. Over the course of the year, I attended and participated in the spring Board Meeting and all other specially called Board Meetings.

With Camille Naranjit, I attended the virtual Canadian Home Economics Symposium. Then at the Spring Board of Directors meeting I gave a synopsis and shared a few resources.

Eastern Regional Director's Report, cont'd

I worked on the Bill 216 Teaching Food Literacy in the Classroom Bill subcommittee putting together a document that was submitted to be considered as one of the roundtable partners. Bill 216 (now changed to Bill 82) is still ongoing and I am looking forward to continuing my work on this project.

Lastly, I worked on developing and delivering a PD session for new Foods pre-service teachers regarding how to run a food lab and foods program. I delivered this workshop twice, in February and in August.

I have also been working on finding ways to connect with and engage other school Boards and Family Studies teachers throughout my region.

This past year I have worked on a number of initiatives with OFSHEEA. I contributed to the annual fall Conference "Making Connections, Bridging Worlds" as a member of the Conference Committee. I worked on preparing the website for the conference and attended Conference Committee meetings. I shared OFSHEEA's post through my Board's Family Studies google classrooms and Twitter.

Submitted by Corinne Morris

Toronto Regional Director's Report

Liaised with members and communicated communiqués from the President and Board to members in their region.

Participated in Board of Directors meetings as a voting member.

Promoted the Regional Merit Award in the region and sought nominees for the award.

Communicated with TDSB Family Studies teachers in order to recruit and maintain members from the Board and encourage their participation in OFSHEEA events.

Worked with the SWSH coordinator for the TDSB in order to share important information from OFSHEEA. Supported Family Studies teachers in the TDSB by sharing resources and answering questions related to our subject area.

Submitted by Theresa Aquí

Western Regional Directors' Report

No report submitted.

Northern Regional Director's Report

Position Vacant - no report submitted

Director-at-large Future Directions Report

I led the team presenting the Intro to Food and Fashion Lab workshop on Feb 20, 2021. We moved to an online format due to Covid. The final report was submitted to CHEF on March 22, 2021. In total 33 teachers new to FS attended the workshop. Feedback about the workshop, both content and format, was very positive. Our team met post-workshop and would like to investigate options to deliver this workshop in future years. We thank CHEF for providing us with the funds to support this workshop and to Ontario Turkey and Classy Threads for door prizes. We have plans to present these workshops on an ongoing basis to our members and teachers new to Family Studies..

A grant request to OSSTF for funds to create resources for English Language Learners in Family Studies classes was submitted. Our grant was approved for \$2400 in January 2021. Resources were created and posted to the website in August 2021.

Conversations continued throughout the year with respect to the future of our Family Studies Teachers' Associations in Ontario. In April 2021, a meeting between myself and a former OFS3HLC representative allowed for the transfer of documents and materials that will be reviewed for the archives. Remaining funds from the Ontario Family Studies Social Science Humanities Leadership Council were also transferred to OFSHEEA. These funds will be used to support Family Studies programs across Ontario.

I organized and led monthly member workshops with the support of other board members. These workshops are run through Zoom on the second Monday of each month. We have partnered with outside agencies for these workshops - Canadian Foundation for Economic Education (Feb. 2021), National Eating Disorder Information Centre (March 2021), and Canadian Mental Health Association (April 2021). Attendance has been good and feedback on the content was positive. Workshops have been sponsored by Classy Threads with door prize donations for those in attendance. We will continue to plan these workshops monthly going forward.

With plans to work with one of my Western pre-service students to translate/create French teaching resources for OFSHEEA's website, I created and sent out a brief survey asking teachers what kind of resources they would like. A decision was made to translate the Food Lab Safety document available to all Family Studies teachers in the free resources section of the website. I am also working with a student from Western to create resources for the HLS30 course. These resources can also be added to our website after review.

I continue to connect with other organizations within the field of Family Studies/Home Economics with the intent to establish partnerships/relationships that will facilitate the professional development and personal growth of educators to promote quality Family Studies programs in Ontario.

Submitted By: Michelyn Gallant

Director-at-Large Corporate Sponsorship Report

***** This year the position was vacant so Lauren Stitt, Administrator, filled the position and was considered acting Director-at-Large of Corporate Sponsorship.***

I took on the role of Acting Director of Corporate Sponsorship as part of Administrator in May of 2020. I have worked with Becker and Associates to set up Trade, Book and Resource sponsorship opportunities on OFSHEEA.education website.

Notice was sent out to our trade and book partners for our October 16 / 17, 2021 Conference. I created our first virtual trade and book fair. RTO was quite generous in offering a keynote sponsorship, space at our trade and book fair and an iPad door prize. The Egg Farmers of Ontario sponsored a workshop and space at the trade and book fair. The Canadian Bankers' Association sponsored a workshop. THEA and OHEA were offered advertisement space for free. OHEA also donated a copy of their Homegrown cookbook for a door prize. In total, we had \$1200 in sponsorship for this conference which surpassed our break-even for Conference prior to Conference registration.

I attended the Conference, aided in technical troubleshooting and hosted the raffle prize draw. I sent out thank you letters to the sponsors after the conference and put the raffle prize winners in touch with the sponsors so that they could claim their prize.

Submitted By: Lauren Stitt

Director -at-Large Communications Report

No Report. This role is currently vacant.

Awards Report

Since August the Board solicited nominations for the OFSHEEA annual awards from the membership. The awards were promoted via email and through social media/ email blasts.

The Board received one nomination, for Roula Kteily-Hawa, to be considered for the Adelaide Hoodless Award. After reviewing the nomination form, the Board approved the application. She received her award at the 2020 Conference.

The Board received one nomination, for Derek Wun, to be considered for the Centennial Leadership Award. After reviewing the nomination form, the Board approved the application. He received his award at the 2020 Conference.

Submitted by Nahid Mawji

Conference Report

For the 2020 Fall Conference, held on September 26-27, 2020, there were a total of 50 registrants. Of the 50 registrants, 42 were members-at-large and 8 were Board members.

It was the first Conference held virtually.

Submitted by Derek Wun

Membership Report

For the membership year September 1, 2020 - August 31, 2021, we had a total of 84 members:

- 72 individual memberships
- 9 retired memberships
- 3 student memberships

For the membership year September 1, 2020- August 31, 2021, of the 84 members:

- 5 members were from Central East Region
- 12 members were from Central West Region
- 1 member was from Eastern Region
- 6 members were from Toronto Region
- 15 members were from Western Region
- 1 member was from Northern Region
- 44 members were undeclared

Submitted by Derek Wun

Nominations Report

The OFSHEEA Board of Director vacancies were advertised: President, Vice-President, Secretary, Treasurer Central West Representative, Central East Representative, and Metropolitan Toronto Representative (now Toronto Representative as changed per passed Resolution) prior to the 2020 Annual General Meeting.

At the 2020 Annual General Meeting, the Chair presented the following slate of people for acceptance by acclamation for each position.

Derek Wun will become Past President through appointment.

Derek Wun is running for Treasurer.

Camille Naranjit is running for President.

Nahid Mawji is running for Vice-President.

Angela Partridge is running for Central East Rep.

Theresa Aquí is running for Metropolitan Toronto Rep.

Lauren Stitt's annual contract as Administrator will be renewed.

At the fall 2020 Board of Directors' Meeting, Board members approved the appointment of Theresa Aquí as the Regional Directors Representative.

Nominations Report , Cont'd

No additional nominees came forward and the position of secretary remained vacant. In December 2020, at a specially called Board of Directors Meeting, Jennifer Burke was appointed as Secretary by unanimous vote. She was a past Treasurer of OFSHEEA and the current Board welcomed her back.

Submitted by Camille Naranjit

Resolutions Report

In the spring of 2020, I brought forward four resolution ideas to the Board of Directors to get approval to write four resolutions for Executive Committee approval. The Executive Committee edited and approved the resolutions for voting at the 2020 fall Annual General Meeting.

At this Annual General Meeting, the democratic process was at work. It was observed that our members can disagree and debate both sides of an issue, in a civil manner. This was a bittersweet meeting as this was the last year that we used *Robert's Rules, version 11*.

The 2020 resolutions that were brought to and passed by over 2/3rds majority at the 2020 Annual General Meeting were:

Resolution #1: Replacing Robert's Rules of Order with the current version Democratic Rules of Order by Francis and Francis

Resolution #2: Amending the By-Laws to include that bylaw resolutions must pass by a 2/3rds majority vote at the AGM.

Resolution #3: Amending the By-Laws to remove Metropolitan before Toronto Region

Resolution #4: Amending the By-Laws to remove the position of Assistant Treasurer

Resolution #5: Amending the By-Laws to allow for virtual meetings, teleconference meetings and electronic voting. A further amendment to this amendment was passed and we took another vote on the amended motion.

Submitted by Camille Naranjit



NOMINATED SLATE OF OFFICERS (2021-2023)

Election notices seeking nominations have already gone out on social media. The following people have submitted nominations for the positions up for election for the Annual General Meeting occurring on November 20, 2021.

Nominees for the vacant positions can be received prior to or at the 2021 AGM.

If you are interested in the position please email us at ofsheea@ofsheea.ca. We are always looking for new members and voices on our Board.

Eastern: Corinne Morris

Western: No Nominee Prior to Annual General Meeting

Northern: No Nominee Prior to Annual General Meeting

*Central East: No Nominee Prior to Annual General Meeting

*Treasurer: No Nominee Prior to Annual General Meeting

* Nominations were accepted for these positions mid-term due to the Director resigning prior to completing their 2 year term.

**If there are no nominees prior to or at the virtual Annual General Meeting, the Board of Directors will fill the vacancy by appointment at the earliest opportunity.

We are also seeking members to apply for the positions of Director of Communications and Director of Corporate Sponsorship so if you are interested please inquire at ofsheea@ofsheea.ca.

RESOLUTIONS TO BE DEBATED AT THE 2021 OFSHEEA ANNUAL GENERAL MEETING ON SATURDAY NOVEMBER 20, 2021

This year we have six resolutions. Essentially, they consist of four "housekeeping" resolutions to fix language based on last year's motions so that there is consistency throughout our bylaws, and the last two are seeking approval to change the membership fees.

Resolution #1: Fix the number of officers from six to five and remove Assistant Treasurer

Article VII - Board of Directors; Section 2 - Composition

Be it resolved that, in bylaw ARTICLE VII Board of Directors, Section 2-Composition - line a), "Six" be replaced by "Five"; and ",Treasurer, and Assistant Treasurer", be replaced by "and Treasurer."

Old Bylaw

The affairs of the Association shall be managed by a Board up to fifteen Directors consisting of;
a) Six Officers of the Association: Past President, President, Vice-President, Secretary, Treasurer, and Assistant Treasurer

New Bylaw

The affairs of the Association shall be managed by a Board up to fifteen Directors consisting of;
a) **Five** Officers of the Association: Past President, President, Vice-President, Secretary, **and Treasurer.**

Rationale:

At last year's AGM we passed a resolution to remove the Assistant Treasurer position from the bylaws and this line was missed. This makes the number of officers on the Board of Directors five.

Resolution #2: Remove "Metropolitan" from before Toronto

Article VII - Board of Directors; Section 2 - Composition

Be it resolved that, in bylaw ARTICLE VII Board of Directors, Section 2-Composition - line b), "Metropolitan" be deleted before "Toronto."

Old Bylaw

b) Six Regional Directors to represent the following designated regions of the Province of Ontario: Eastern, Western, Northern, Central East, Central West and Metropolitan Toronto

New Bylaw

b) Six Regional Directors to represent the following designated regions of the Province of Ontario: Eastern, Western, Northern, Central East, Central West and **Toronto.**

Rationale

Metropolitan Toronto no longer exists as a region in our bylaws as passed at last year's AGM (it was missed).

RESOLUTION 3: Remove requirement that one director is a member of OFS₃HLC

Article VII - Board of Directors; Section 2 - Composition

Be it resolved that, in bylaw *ARTICLE VII Board of Directors, Section 2-Composition - line d),* "shall be a member of: the OFS₃HLC the Ontario Family Studies, Social Sciences and Humanities Leadership Council Leadership Council, and one person on the Board of Directors" be deleted.

Old Bylaw

d) One person on the Board of Directors shall be a member of: the OFS₃HLC the Ontario Family Studies, Social Sciences and Humanities Leadership Council Leadership Council, and one person on the Board of Directors shall be a francophone.

New Bylaw

d) One person on the Board of Directors shall be a francophone.

Rationale:

OFS₃HLC no longer exists as an active separate association so this bylaw is no longer relevant.

RESOLUTION 4: Change the dates for elections to release the slate of officers and last minute nominations.

Article XIII - Elections; Section 1- Nomination

Be it resolved that, in bylaw *ARTICLE XIII Elections, Section 1- Nomination - line c),* "January 15" be deleted and replaced with "21 days prior to the Annual General Meeting."; and, " The nomination must be mailed to the Nominating Committee Chairperson not later than February 1st." be replaced with "must be sent to the Nominating Committee Chairperson not later than 7 days prior to the Annual General Meeting."

Old Bylaw

c) The membership should be advised of the slate of candidates not later than January 15. Members may make additional nominations to the slate. There must be a seconder and the written consent of each nominee. The nomination must be mailed to the Nominating Committee Chairperson not later than February 1st.

New Bylaw

c) The membership should be advised of the slate of candidates not later than **21 days prior to the Annual General Meeting.** Members may make additional nominations to the slate. There must be a seconder and the written consent of each nominee. The nomination must be **sent to the Nominating Committee Chairperson not later than 7 days prior to the Annual General Meeting.**

Rationale

The current bylaw reflects elections deadlines that no longer make sense. Years ago OFSHEEA used to have the Annual General Meeting as a separate event around the end of the fiscal year in March or April; thus, election dates in January and February made sense. Then OFSHEEA decided to have the Annual General Meeting fall on the same day as the Fall Conference to make it more convenient for people, and increase the likelihood that quorum would be achieved to debate and vote on motions. For these reasons we believe that it is necessary to change the dates.

RESOLUTION 5: Change the fee for student membership

Article VII - Finances; Section 2 - Fees

Be it resolved that, in bylaw *ARTICLE XI Finances, Section 2 - Fees - line b)* "Members who are full-time students or retirees shall pay a fee at one-half the general membership rate." be replaced by "Members who are full-time students shall pay no membership fee. Members who are retired shall pay 50% of the general membership rate."

Old Bylaw

b) Members shall pay an annual fee as determined by the Board of Directors. Fee changes must be approved at an annual meeting. Members who are full-time students or retirees shall pay a fee at one-half the general membership rate.

New Bylaw

b) Members shall pay an annual fee as determined by the Board of Directors. Fee changes must be approved at an annual meeting. **Members who are full-time students shall pay no membership fee. Members who are retired shall pay 50% of the general membership rate."**

Rationale:

OFSHEEA is looking to support students who are seeking reliable resources for their Family Studies or Home Economics education in a pre-service program. This will hopefully entice them to continue with their membership after they graduate because they will see the benefits of being an OFSHEEA member.

RESOLUTION 6: Add a new membership category for recent family studies pre-service graduates.

Article VII - Finances; Section 2 - Fees

Be it resolved that, in bylaw *ARTICLE VII - Finances, section 2 -Fees,* that the new line "Recent family studies pre-service faculty of education graduates shall pay a membership fee at 60% of the general membership rate for the first two years following graduation," and subsequent lines be re-numbered.

Old Bylaw

b) Members shall pay an annual fee as determined by the Board of Directors. Fee changes must be approved at an annual meeting. Members who are full-time students or retirees shall pay a fee at one-half the general membership rate.
c) Honourary and Honourary Life Members are not required to pay membership fees.

New Bylaw

b) Members shall pay an annual fee as determined by the Board of Directors. Fee changes must be approved at an annual meeting. Members who are full-time students or retirees shall pay a fee at one-half the general membership rate.
c) **Recent family studies pre-service faculty of education graduates shall pay a membership fee at 60% of the general membership rate for the first two years following graduation.**
d) Honourary and Honourary Life Members are not required to pay membership fees.

Rationale:

OFSHEEA is looking to expand its membership numbers and recognizes that there is a growth of newly qualified Family Studies and Home Economics teachers. This was demonstrated the past few years as new graduates joined OFSHEEA looking for reliable resources from OFSHEEA. The hope is that once they find value in their membership, they will continue being a member.